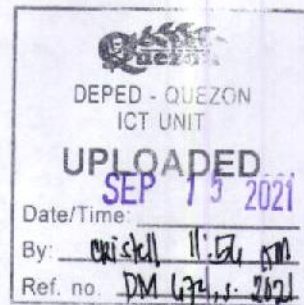




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



15 September 2021

DIVISION MEMORANDUM
DM No. 674, s. 2021

TOP MANAGEMENT MEETING WITH PRINCIPAL IV OF JUNIOR HIGH SCHOOL

**To: OIC - Assistant Schools Division Superintendents,
Junior High School Principals (P-IV),
All Others Concerned**

1. All Principal IV of Junior High School are advised to attend an online meeting with Top Management at 11:00 a.m. on September 16, 2021 (Thursday) via Google Meet with the following meeting link: meet.google.com/qfc-uxiz-ddp
2. Attendees to the meeting are requested to connect to the prescribed link 30 minutes before the meeting begins.
3. It is also requested to enter and rename their google meet account with the following format, **School Name_Full Name** for proper identification.
4. All expenses relative to this activity shall be chargeable against local fund subject to usual accounting and auditing procedures.
5. Attendance to this meeting is earnestly desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

TMosds09/15/2021

DEPEDQUEZON-TM-SDS-04-009-003



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